**PART A: Selected Posting**

Find a job posting for an open competition using one of the job posting sites identified through the online portion of Week 7. Copy and paste the posting text into the box below:

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**PART B: Job Posting Analysis**

**Complete the following questions related to the posting you identified in Part A:**

On which posting site did you find the posting?

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What is the job posting number, ID Number, or other identifier?

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What is company is the posting for>

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What is the job title?

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Where is the job location?

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What is the posting deadline?

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What is the submission method (e.g., online, via email, fax, in person)?

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What submission materials are required (e.g., resume, cover letter, transcripts)?

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Any additional information (e.g., job salary, expected start date, special instructions, etc.)

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What level of experience is requested? Is this quantified (e.g., number of years)?

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Do you possess this level of experience? If yes, where/when did you develop this experience? If no, how do you intend to develop this experience?

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What job duties are listed in the posting?

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Have you ever performed these duties before? If so, where/when? If no, how do you intend to develop the knowledge of performing these duties?

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What qualifications are requested in the posting?

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Do you possess these qualifications? If so, where/when did you earn them? If no, how do you intend to develop these qualifications?

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What skills are requested in the posting?

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Do you possess these skills? If so, where/when did you develop these skills? If no, how do you intend to learn or develop these skills?

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Why would this job be a good fit for you?

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Why would this company be a good fit for you?

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